

**OFFICE OF THE ROGI KALYAN SAMITI
DR.RAJENDRA PRASAD GOVT.MEDICAL COLLEGE & HOSPITAL,
KANGRA AT TANDA (HP).
UNDER DEPARTMENT OF DIRECTOR MEDICAL EDUCATION AND RESEARCH,
HIMACHAL PRADESH, SHIMLA-9**

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**EXPRESSION OF INTEREST TO RUN THE SHOP ON MONTHLY RENT
BASIS OF BARBER/SALOON IN PRE-FABRICATED MODULAR STRUCTURE
AT DR. R.P.GOV.T.MEDICAL COLLEGE, KANGRA AT TANDA (HP).**

LAST DATE & TIME

DATE OF START OF SALE OF EXPRESISON OF INTEREST	: 01-02-2021
LAST DATE OF PURCHASE OF EXPRESSION OF INTEREST	: 25-02-2021 up to 5-00 PM
BID SUBMSSION (LAST DATE & TIME)	: 26-02-2021 up to 1-00 PM
BID OPENING DATE & TIME	: 26-02-2021 AT 3-00 PM
COST OF EXPRESSION OF INTEREST	: Rs. 1000/- (Rs. One thousand only)

**OFFICE OF THE ROGI KALYAN SAMITI
DR.RAJENDRA PRASAD GOVT.MEDICAL COLLEGE HOSPITAL
KANGRA AT TANDA.**

NO.HFW-H(DRPGMC) SHOPS-2019/-

Dated

EXPRESSION OF INTEREST

Expression of Interest in two bid system in sealed envelope is hereby invited by the Medical Superintendent-cum-Member Secretary Rogi Kalyan Samiti Dr. RPGMC, Kangra at Tanda from the interested vendors on monthly rent basis for running Barber/Saloon shop in Pre-fabricated Modular Structure one Shop (11.85 Sq. meter) near parking place Tanda. The EOI document can be obtained from the office of the undersigned on any working day from 01-02-2021 to 25-02-2021 up to 5-00 PM as per schedule in the table given below or by downloading the same from college website (www.rpgmc.ac.in) after the publication of EOI. Those who wish to download the EOI document should enclose EOI fee as prescribed in the table below through bank draft along with bidding document and EMD drawn in favour of Medical Superintendent-cum-Member Secretary Rogi Kalyan Samiti Dr. RPGMC, Kangra at Tanda, payable at Tanda

Sr. No .	No. of Shop & Purpose for allotment on rent basis	Cost of EOI document	EMD	Date of start of Sale of EOI document	Last date of purchase of EOI	Last date of submission of EOI	Date & time of opening of EOI
1.	One No. shop for Barber/ Saloon	Rs.1000/-	Rs.10,000/-	01-02-2021	25-02-2021 up to 05-00 PM	26-02-2021 up to 01-00 PM	26-02-2021 at 3-00 PM

Medical Superintendent
Cum-Member Secretary RKS
Dr.R,P.Govt.Medical College
Kangra at Tanda.

TERMS AND CONDITION OF THE EXPRESSION OF INTEREST TO RUN THE PRE-FEBRICATED MODULAR STRUCTURE.

1. SCOPE OF WORK

- 1.1. The college shall provide space Fabricated Structure measuring 11.85 sq. meters as per **Annexure-V** for running the Barber (Saloon), at Dr.R.P.Govt.Medical College Hospital Kangra at Tanda on rent basis.
- 1.2. The Pre-fabricated Modular Structure shall be meant for Barber (Saloon), & charges for the purpose shall be charged as per the market rates (schedule attached).
- 1.3. The Pre-fabricated Modular Structure shop shall be on opened all days including Sunday & Holidays from 8-00 AM to 8-00 PM in summer and from 9-00 AM to 7-00 PM in winter.
- 1.4. The successful Shop Holder will have to deposit rent of one month in advance before taking the possession of shop.

2. RESPONSIBILITY & INSTURCTIONS TO THE SHOPKEEPER.

- 2.1 The Vendor/Shopkeeper must submit EOI in two sealed envelopes separately i.e. the EOI form duly signed on every page along with all the required documents in one envelope (**Envelope-A**) super-scribed as Technical Bid and the offer/price/rent/license fee of shop on the prescribed Performa as **Annexure-IV** in the second envelope (**Envelope-B**) super-scribed as Financial bids (i.e. rent of shop)and both the envelopes **A & B** shall be put in single envelope super-scribed as EOI for Pre-fabricated Modular Structure Shops.
- 2.2 The Pre-fabricated Modular Structure shop holder should ensure cleanliness inside & outside the shop, if at any point the shops/ its premises are found to be unclean, the awardee shall be held responsible and penalty of Rs.100/- per occasion shall be imposed.
- 2.3 The Shop holder will bear all the expenses for running the shop and the College shall not in any manner be responsible for any damage caused due to incidents like theft, burn, fire, electric shock or bear any compensation for damage or injury caused to its workmen during discharging their duty.
- 2.4 The Shop holder will display the rates of different services offered outside the shop on the Board. The shop holder must ensure use of good quality material for the purpose like shaving creams, powder, antiseptic, aftershaves, blades and hair colours etc.
- 2.5 The Shop holder will not be allowed to use the shop allotted by the College for any other purpose or business and if found to be used for other purpose, the contract shall be terminated immediately.
- 2.6 The persons associated with work assigned to him will be required to undergo periodical medical checking to rule out the possibilities of communicable disease /infectious diseases and anybody found suffering from such diseases has to be kept out of engagement till he/she is fully recovered. Annual

medical certificate of fitness is to be deposited in the office of the Medical Superintendent Dr.R.P.Govt.Medical College Kangra at Tanda.

- 2.7 All pages of the EOI and related papers are to be duly authenticated by tenderer or authorized signatory on behalf of tenderer.
- 2.8 The behavior of Shop holders will be courteous to the students, staff and general public so that there may not be any complaint. The Shop holder shall undertake not to permit or to indulge in gambling, drinking or any other unlawful and anti social activity in or around shops in case he/she is found indulging such activities his/her contract will be cancelled immediately.
- 2.9 The College & Hospital Campus is a "NO SMOKING ZONE" hence sale and use of tobacco is prohibited.
- 2.10 Substandard use of material/product will be subject to the destructions on the recommendations of committee by the M.S.-cum-Member Secretary (RKS), Dr. RPGMCH, Kangra at Tanda, without any compensation.
- 2.11 The Successful shop holder will have to sign an agreement on non judicial paper of Rs. 50/- for fulfilling the terms & conditions of shop.
- 2.12 The successful vendor shall ensure to dispose off Bio Medical Waste & as well as General Waste if any, at his own cost in an eco friendly manner.
- 2.13 There will be cleanliness in and around the shop. The Shop holder, his servants and representatives shall obey all order given to them by the M.S-Cum-Member Secretary (RKS), Dr. RPGMCH, Kangra at Tanda or his representative in writing or orally.
- 2.14 The Shop holders will be responsible to pay minimum wages as notified by the state Govt. from time to time to their workers deployed in the shops through RTGS/NEFT.
- 2.15 If successful shop holder fails to deposit the above rent & the security within one month from issue of award letter, the contract will be terminated immediately.
- 2.16 The selected shop holder shall have to install electricity meter and water connection in the allotted shop at his own cost & on his/her name.
- 2.17 In case of breach of the contract, Medical Superintendent-Cum-Member Secretary, RKS, Dr. RPGMC, Kangra at Tanda may forfeit the security money without assigning any notice to the tenderer.

- 2.18 The authority reserves the right to cancel the EOI at any stage of EOI process without assigning any reason thereof.
- 2.19 The shop holder/bidder whose rates are found to be lower than the reserve price will not be considered.**
- 2.20 The contract will be awarded to the vendor/bidder who will quote **highest rent (H1)** for the shop.
- 2.21 The Shop Holders/bidder will pay all the rent, rate & taxes payable under GST/service Act/ VAT/ income tax, if applicable.
- 2.22 The shop holders/bidders are not permitted to perform any major structural alterations in the shop except white wash & paint. They should upkeep & conduct preventive maintenance & repair of the structural damage occurred during the contract period. The outside paint should similar to be original.
- 2.23 The shop holder will be responsible for compliance with all statutory requirements.

3. **ELIGIBILITY CRITERIA**

Following documents are required for Technical qualification of Bids.

- i) Self Attested copy of PAN No.
- ii) Bonafide Himachali document proof (Local /Permanent) either of Voter card/ Adhar card/Ration card.
- iii) Declaration of the vendor/bidder that he has never been blacklisted.
- iv) The vendor/bidder should submit declaration that there is no ongoing police case/ vigilance inquiry against him/ his Partner and he/she has never been convicted or punished by any Honorable Court of Law.
- v) EMD in the shape of Bank Draft/FDR duly pledged in the name of Medical Superintendent-Cum-Member Secretary (RKS), Dr. RPGMCH, and Kangra at Tanda.

4. **EARNEST MONEY DEPOSIT (EMD)**

- 4.1 The Expression of Interest shall be accompanied by Earnest Money Deposit (EMD) as specified in the Expression of Interest (EOI) in the shape of fixed deposit from any Scheduled Bank in favour of Medical Superintendent-Cum-Member Secretary, RKS, Dr. RPGMC, Kangra at Tanda, payable at Tanda and should be valid till 180 days from the last date of submission of the bid.
- 4.2 The EMD of unsuccessful vendors will be returned to them without any interest, after conclusion of the resultant contract. The EMD of the successful vendor will be returned without any interest, after receipt of performance security as per the terms of contract.
- 4.3 The EMD of a bidder may be forfeited without prejudice to other rights of the vendor, if the bidder withdraws or amends its Expression of Interest or impairs or derogates from the EOI in

any respect within the period of validity of its EOI or if it comes to notice that the information/ documents furnished in its EOI is incorrect, false, misleading or forged. In addition to the aforesaid grounds, the successful bidder, EMD will also be forfeited without prejudice to other rights of vendor, if it fails to furnish performance security within the specified period.

5. PERIOD OF CONTRACT AND RENEWAL OF CONTRACT:

5.1 The contract will be awarded initially for two years from the date of award of contract subject to continuous satisfactory performance and on failure on this aspect, the M.S-Cum-Member Secretary (RKS), Dr. RPGMCH, Kangra at Tanda reserve the right to terminate the contract. An extension of maximum of one year will be allowed on satisfactory performance with a 10% hike in rent, keeping all existing terms & conditions or till the finalization of new EOI whichever is earlier.

6. TERMINATION OF CONTRACT

6.1 On the recommendations of the committee, the M.S.-cum-Member Secretary (RKS), Dr. RPGMCH, Kangra at Tanda reserves the right to terminate the contract for repeated non conformance of the terms & conditions of the Expression of Interest.

7. PERFORMANCE SECURITY

- a) The Successful vendor shall furnish a performance security of Rs. 20,000/- (Rs. Twenty thousand only) in the shape of fixed deposit issued by a Nationalized Bank in Favour of Medical Superintendent -Cum- Member Secretary RKS Dr.R.P.Govt.Medical College Kangra at Tanda. This shall be submitted within 15 days (minimum) of receiving of notice for Award of Contract, failing which the EMD may be forfeited and the contract may be cancelled.
- b) If the vendor/ contractor violate any of the terms & conditions of contract, the Performance Security shall be liable for forfeiture, wholly or partly, as decided by the Authority and the contract may also be cancelled.
- c) The Authority will release the Performance Security without any interest to the firm/contractor on successful completion of contractual obligations.

8. PENALTIES

8.1 The shop holder selected for running the Saloon, will be required to maintain highest level of cleanliness and standard of hygiene in the shop. A penalty of Rs.100/- per occasion shall be levied for every non conformance.

8.2 There shall be no compromise on the quality of material/product used by the Barber/Saloon holder and if any such incidence or product adulteration is found, Rs.500/- per occasion penalty including black listing the firm, may lead even to termination of the contract.

8.3 The rent of the shops will have to paid by the 5th of every month in advance, in case of holiday, on the next working day, failing which penalty @ Rs.100/- per day shall be imposed for delayed period.

8.4 The shop holder/bidder shall have to display, prominently the list showing rates of each category of shaves & cuttings etc. (4'x3') board. In the event of violation of this condition, penalty @ Rs.100/- at a time shall be imposed and the appliances will be confiscated.

9. ARBITRATION

9.1 Any difference(s) or disputes(s) which may arise will be settled by the M.S.-cum-Member Secretary (RKS), Dr. RPGMCH, Kangra at Tanda and in case of need, the case will be referred to the Director, Medical Education & Research, Himachal Pradesh, and Shimla for final adjudication.

Medical Superintendent
Cum-Member Secretary (RKS),
Dr. R.P. Govt. Medical College
Kangra at Tanda.

Annexure-I

DECLARATION

1. I, Son / Daughter
of Shri Proprietor / Partner / Director /
Authorized Signatory of am competent to
Sign this declaration and execute this EOI document.

2. I have carefully read and understood all the terms and conditions of the Expression of Interest and
hereby convey my acceptance of the same.

3. The information/documents furnished along with the above applicable are true and authentic to
the best of my knowledge and belief. I/ we, am / are well aware of the fact that furnishing of any false
information / fabricated document would lead to rejection of my Expression of Interest at any stage
liabilities towards prosecution under appropriate law.

Signature

Date :

Full Name:

Place :

Company's Seal/Firm/Vendor/Individual

N.B: The above declaration, duly signed and sealed by the authorized signatory of the company, should be enclosed with Technical Expression of Interest.

ANNEXURE-II

I. CHECKLIST OF DOCUMENTS TO BE SUBMITTED WITH THE EXPRESSION OF INTEREST

Conform the enclosure of all the below documents without which tenderer may not be eligible to participate in the Expression of Interest process.

Sl. No.	Particulars	Detail	Page
1.	Name of contractor/bidder/Firm/vendor/individual	<u>Yes/No</u>	
2.	(A) Certificate of Bonafide Himachali and Local address	<u>Yes/No</u>	
	(B) Permanent address along with proof (Please mention telephone No. / Email, fax no. and attach copy of Ration Card/Adhar Card/Drawing License/Voter ID) .	<u>Yes/No</u>	
3.	Photo copy of Self Attested copy of PAN Card.	<u>Yes/No.</u>	
4.	EMD in the form of FDR Rs.10,000/- (Rs.Ten thousand only) duly pledged in the name of M.S.-cum-Member Secretary (RKS), Dr. RPGMCH, Kangra at Tanda Date of issue Issuing bank Bank Draft No.	<u>Yes/No.</u>	
5.	An undertaking that the Tenderer/bidder has never been blacklisted.	<u>Yes/No.</u>	
6.	An undertaking that there is no ongoing police case / vigilance enquiry/criminal case against the Tenderer/bidder or his Partners / proprietor and he/she has never been convicted or punished by any Hon'ble Court of law.	<u>Yes/No.</u>	
7.	Experience Certificate	<u>Yes/No.</u>	
8.	Qualification : Certificate course in hair dressing/beautician etc.	<u>Yes/No.</u>	

Annexure-III**UNDER TAKING**

1. I/ We hereby agree to abide by all terms & conditions laid down in Expression of Interest.
2. This is to certify that I /We before signing this bid have read fully understood all the terms & conditions and instructions contained therein and undertake myself/ ourselves to abide by the said terms and conditions of the Expression of Interest along with adherence to the provisions of the prevention of food Adulteration act (PFA), Food Safety and Standard Act along with the rules laid there-in.
3. I/ We shall deploy physically & mentally fit personnel.
4. I/ We undertake that I/ We have gone through all the Expression of Interest line by & agree to abide by all terms & conditions laid under Expression of Interest.
5. The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that rates quoted are the lowest quoted for any other institution/hospital in India.
6. I /We give the rights to the Principal to forfeit the Security money in case of violation of any term and condition of the Expression of Interest by me.
7. There is no vigilance / CBI case or court case pending against the firm.
8. I shall be vacating any space that may be provided to me by the College/hospital authority to carry out the job or otherwise, before I put the last bill of the contract period for payment.

Date

Signature of the tenderer

Place

Full Name with designation with seal

ANNEXURE-IV

FINANCIAL BID FOR RUNNING BARBER SHOP/ SALOON IN PRE-FABRICATED MODULAR STRUCTURE NEAR PARKING PLACE AT DR.RP.GOV.T.MEDICAL COLLEGE & HOSPITAL, KANGRA AT TANDA.

Sr.No.	Description	Rent offered per month	
		In figure	In words
	Rent of shop	(Rs.....)	(Rs.....)

Note:-

1. Vendors have to write Rent of Shop both in figures and in words, if the amount quoted by the vendor in figure is found overwritten, illegible or wrong, then amount quoted in words shall be taken into consideration.
2. The minimum reserve price of rent of shop shall be fixed by the Expression of Interest committee of this Institution and kept in the sealed cover. The rate of rent quoted by the vendor, if found less than the reserve price, the offer shall be rejected state way.

Dated

Signature

Name of the firm/ company/vendor/individual, contractor with seal

ANNEXURE-V**TOTAL AREA FOR RUNNING THE BARBER SHOP /SALOON PRE-FEBRICATED MODULAR STRUCTURE**

Sr.No.	Location of Pre-fabricated Modular Structure shops	Approximately Area in Sq. meters
1.	Near Parking place Dr.R.P.Govt.Medical College Kangra at Tanda.	11.85 Sq. meters