**OFFICE OF THE ROGI KALYAN SAMITI**

**DR.RAJENDRA PRASAD GOVT.MEDICAL COLLEGE & HOSPITAL,**

 **KANGRA AT TANDA (HP).**

**UNDER DEPARTMENT OF DIRECTOR MEDICAL EDUCATION AND RESEARCH,**

 **HIMACHAL PRADESH, SHIMLA-9**

## Phones: - 01892-287187–Fax: - 01892- 287187

**EXPRESSION OF INTEREST FOR SELLING SEASONAL FRUITS & VEGETABLES IN PRE-FABRICATED MODULAR STRUCTURE ON MONTHLY RENT BASIS AT DR. R.P. GOVT.MEDICAL COLLEGE, KANGRA AT TANDA (HP).**

#  LAST DATE & TIME

### DATE OF START OF SALE OF EXPRESISON OF INTEREST: 10-08-2020

### LAST DATE OF PURCHASE OF EXPRESSION OF INTEREST: 02-09-2020 up to 5-00 PM

### BID SUBMSSION (LAST DATE & TIME) : 03-09-2020 up to 1-00 PM

**BID OPENING DATE & TIME : 03-09-2020 AT 03-15 PM**

### COST OF EXPRESSION OF INTEREST : Rs. 1000/- (Rs. One thousand only)

###

###

**OFFICE OF THE ROGI KALYAN SAMITI**

**DR.RAJENDRA PRASAD GOVT.MEDICAL COLLEGE & HOSPITAL,**

**KANGRA AT TANDA.**

**UNDER DEPARTMENT OF DIRECTOR MEDICAL EDUCATION AND RESEARCH,**

 **HIMACHAL PRADESH, SHIMLA-9**

## Phones: - 01892-287187 –Fax: - 01892-287187

**EXPRESSION OF INTEREST (EOI) TO RUN PRE-FABRICATED MODULAR STRUCTURE ON MONTHLY RENT BASIS FOR SELLING SEASONAL FRUITS & VEGETABLES AT DR.RPGMC KANGRA AT TANDA.**

## INDEX

|  |  |  |
| --- | --- | --- |
| **S. No.** | **PARTICULAS** | **PAGE NOS.** |
| **1** | Sequence of events |  **1** |
| **2** |  Index |  **2** |
| **3.** | Expression of Interest  |  **3** |
| **4.** | Terms & conditions ,Scope of work & Responsibility, Instructions to the shop holder |  **4 & 6**  |
| **5.** | Eligibility Criteria, Earnest Money Deposit & Period of contract and renewal of contract. |  **6 &7** |
| **6.** | Termination of Contract, Performance Security & penalties  | **7 & 8** |
| **7.** |  Arbitration | **8** |
| **8.** | Declaration **(Annexure-I)** | **9** |
| **9.** | Check list of Documents to be submitted with the EOI **(Annexure-II)** | **10**  |
| **10.** | Under taking **(Annexure-III)** | **11** |
| **11.** | Financial Bid Performa **(Annexure-IV)** | **12** |
| **12.** | Total Area **(Annexure-V)** |  **13** |

**DR.RAJENDRA PRASAD GOVT.MEDICAL COLLEGE HOSPTIAL**

 **KANGRA AT TANDA.**

**NO.HFW-H(DRPGMC) SHOPS-2019/- Dated**

1. **EXPRESSION OF INTEREST**

 Expression of Interest in two bid system in sealed envelope is hereby invited by the Medical Superintendent Dr. RPGMC, Kangra at Tanda from the interested vendors/firms on rent basis one Pre-fabricated Modular Structure (11.85 Sq. meters ) near parking place Tanda. The EOI document can be obtained from the office of the undersigned on any working day from 10-08-2020 to 02-09-2020 up to 5-00 PM as per schedule in the table given below or by downloading the same from college website ([www.rpgmc.ac.in](http://www.rpgmc.ac.in)) after the publication of EOI. Those who wish to download the EOI document should enclose EOI fee as prescribed in the table below through bank draft along with bidding document and EMD drawn in favour of Medical Superintendent-Cum-Member Secretary Rogi Kalyan Samiti Dr. RPGMC, Kangra at Tanda, payable at Tanda.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.No. | Nos. of Shops | Cost of EOI document | EMD | Date of start of Sale of EOI document | Last date of purchase EOI Document | Last date of submission of EOI | Date & time of opening of EOI |
| 1. | One shop for selling seasonal fruits & vegetables | Rs.1000/- | Rs.10,000/- | 10-08-2020 | 02-09-2020 up to 5-00 PM | 03-09-2020 upto 1-00 PM | 03-09-2020 at 3-15 PM |

 Medical Superintendent

 Cum-Member Secretary RKS

 Dr.R,P.Govt.Medical College

 Kangra at Tanda.

**TERMS AND CONDITION OF THE EXPRESSION OF INTEREST TO RUN THE PRE-FABRICATED MODULAR STRUCTURE.**

1. **SCOPE OF WORK**
	1. The college shall provide 11.85 sq. meter structure for selling the seasonal fruits & vegetables at Dr.R.P.Govt.Medical College Hospital Kangra at Tanda on rent basis.
	2. The Pre-fabricated Modular Structure shall be meant for selling of seasonal Fruits & vegetables at the market rates.
	3. The Pre-fabricated Modular Structure shall be opened all the day including Sunday & Holidays from 8-00 AM to 8-00 PM in summer and 9-00 AM to 7-00 PM in winter.
	4. The successful shop holder will have to deposit a rent of one month advance, before taking the possession of shop.
2. **RESPONSIBILITY & INSTURCTIONS TO THE SHOPKEEPER.**
	1. The Vendor/Shopkeeper must submit in two sealed envelopes separately i.e. the EOI form duly signed on every page along with all the required documents in one envelope **(Envelope-A)** super-scribed as Technical Bid and the offer/price/rent/license fee of shop on the prescribed Performa as **Annexure-IV** in the second envelope **(Envelope-B)** super-scribed as Financial bids for fruits & vegetables shop and both the envelopes **A & B** shall be put in single envelope super-scribed as EOI for fruits & vegetables shop.
	2. The Shop holder will bear all the expenses for running the shop and the College shall not in any manner be responsible for any damage caused due to incidents like theft, burn, fire, electric shock or bear any compensation for damage or injury caused to its workmen during discharging their duty.
	3. The shop holder will not be allowed to use the shop allotted by the College authority for any purpose or business and if found to be used for other purpose, the contract shall be terminated immediately.
	4. The persons associated with product selling will be required to undergo periodical medical checking to rule out the possibilities of communicable disease /infectious diseases and anybody found suffering from such diseases has to be kept out of engagement till he/she is fully recovered. Annual medical certificate of fitness is to be deposited in the office of Medical Superintendent Dr. R.P.G.M.C. Kangra at Tanda.
	5. All pages of the EOI and related papers should be in proper page number and are to be duly authenticated by vendors or authorized signatory on behalf of shopkeeper.
	6. The behavior of Shop holder/seller will be courteous to the students, staff & general public, so that there may not be any complaint. The Shop holder shall undertake not to permit or to indulge in gambling, drinking or any other unlawful and anti social activity in or around shops and in case he/she is found indulging in such activities his/her contract will be cancelled immediately.
	7. The College & Hospital Campus is a **“NO SMOKING ZONE**” hence sale and use of tobacco is prohibited.
	8. The successful Shop holder will have to sign an agreement on non judicial paper of Rs. 50/- for fulfilling the terms & conditions of shops.
	9. The successful shop holder will have to provide certificate of FSSAI within one month after possession of the shop.
	10. Substandard product will be subject to the destructions on the recommendations of committee by the Medical Superintendent-Cum-Member Secretary (RKS), Dr. RPGMCH, Kangra at Tanda, without any compensation.
	11. There will be cleanliness in and around the shop. The Shop holder, his servants and representatives shall obey all order given to them by the Medical Superintendent-Cum-Member Secretary (RKS), Dr. RPGMCH, Kangra at Tanda or his representative in writing or orally.
	12. The successful vendor shall ensure to dispose off Bio Medical Waste as well as General Waste, if any at his own cost in an eco friendly manner.
	13. The Shop holder will be responsible to pay minimum wages as notified by the state Govt. to their workers deployed in the shop through RTGS/NEFT.
	14. In case of breach of the contract, Medical Superintendent-Cum-Member Secretary, RKS, Dr. RPGMC, Kangra at Tanda may forfeit the EMD without assigning any notice to the vendor.
	15. The authority reserves the right to cancel the EOI at any stage of EOI process without assigning any reason thereof.
	16. The contract will be awarded to the vendor/bidder who will quote **highest rent (H1)** for the shop.
	17. **Vendors whose rates are found to be lower than the reserve price will not be considered.**
	18. The Shop Holders/bidder will pay all the rent, rate & taxes payable under GST/service Act/ VAT/ income tax.
	19. The selected shop holder shall have to install electricity meter and water connection in the allotted shop at his/her own cost & his/her name.
	20. The shop holders/bidders are not permitted to perform any major structural alterations in the shop except white wash & paint. They should upkeep & conduct preventive maintenance & repair of the structural damage occurred during the contract period. The outside paint should be similar to the original.
3. **ELIGIBILITY CRITERIA**

Following documents are required for Technical qualification of Bids.

1. Self Attested copy of PAN No.
2. Self attested copy of Bonafide Himachali.
3. Permanent Residential document proof (Local /Permanent) either of Voter card/Adhar card/Ration card.
4. Declaration of the vendor/bidder that he has never been blacklisted on affidavit.
5. The vendor/bidder should submit declaration that there is no ongoing police case/ vigilance inquiry against him/ his Partner and he/she has never been convicted or punished by any Honorable Court of Law on affidavit.
6. EMD in the shape of FDR duly pledged in the name of Medical Superintendent-Cum-Member Secretary (RKS), Dr. RPGMCH, Kangra at Tanda.
7. **EARNEST MONEY DEPOSIT (EMD)**

4.1 The Expression of Interest shall be accompanied by Earnest Money Deposit (EMD) as specified in the Expression of Interest (EOI) in the shape of fixed deposit from any Scheduled Bank in favour of Medical Superintendent-Cum-Member Secretary RKS, Dr. RPGMC, Kangra at Tanda, payable at Tanda and should be valid till 180 days from the last date of submission of the bid.

4.2 The EMD of unsuccessful vendor will be returned to them without any interest, after conclusion of the resultant contact. The EMD of the successful vendor will be returned without any interest, after receipt of performance security as per the terms of contract.

4.3 The EMD of a bidder may be forfeited without prejudice to other rights of the vendor, if the bidder withdraws or amends its Expression of Interest or impairs or derogates from the EOI in any respect within the period of validity of its EOI or if it comes to notice that the information/ documents furnished in its EOI is incorrect, false, misleading or forged. In addition to the aforesaid grounds, the successful bidder, EMD will also be forfeited without prejudice to other rights of vendor, if it fails to furnish performance security within the specified period.

1. **PERIOD OF CONTRACT AND RENEWAL OF CONTRACT:**

5.1 The contract will be awarded initially for two years from the date of award of contract subject to continuous satisfactory performance and on failure on this aspect, theMedical Superintendent-Cum-Member Secretary (RKS), Dr. RPGMCH, Kangra at Tanda reserve the right to terminate the contract. An extension of maximum of one year will be allowed on satisfactory performance with a 10% hike in rent, keeping all existing terms & conditions or till the finalization of new EOI whichever is earlier.

1. **TERMINATION OF CONTRACT**

 6.1 On the recommendation of the committee, the Medical Superintendent-Cum-Member Secretary (RKS), Dr. RPGMCH, Kangra at Tanda reserves the right to terminate the contract for repeated non conformance of the terms & conditions of the Expression of Interest.

1. **Performance Security**
2. The Successful vendor shall furnish a performance security of Rs. 50,000/-(Rs. Fifty thousand only) in the shape of fixed deposit issued by a Nationalized Bank in Favour of Medical Superintendent-Cum-Member Secretary RKS Dr.R.P.Govt.Medical College Kangra at Tanda. This shall be submitted within 15 days (minimum) of receiving of notice for Award of Contract, failing which the EMD may be forfeited and the contract may be cancelled.
3. If the vendor/ contractor violate any of the terms & conditions of contract, the Performance Security shall be liable for forfeiture, wholly or partly, as decided by the Authority and the contract may also be cancelled.
4. The Authority will release the Performance Security without any interest to the firm/contractor on successful completion of contractual obligations.
5. **PENALTIES**
	1. The vendor/bidder/shop holder selected for selling the seasonal fruits & vegetables, and shall be required to maintain highest level of cleanliness and standard of hygiene in the shop. A penalty of Rs.500/- per occasion shall be levied for every non conformance.
	2. The rent of the shop will have to paid by the 5th of every month in advance, in case of holiday, on the next working day, failing which penalty @ Rs.100/- per day shall be imposed for delayed period.
	3. The Pre-fabricated Modular Structure holder should keep eatable fruits/vegetables neat & clean. If at any point the shop/its premises are found to be unclean, the contractor shall be held responsible and penalty of Rs. 100/- per occasion shall be imposed
	4. The electricity will have to be used for light and freezing the eatable product only. In case of violation of this condition penalty @ Rs. 100/- at a time shall be imposed and the appliance will be confiscated.
	5. The rates charged by the shop holder must not exceed the market rates. He will display, prominently the list showing rates of each items on (4’x3’) board. In the event of violation of this condition, penalty @ Rs.100/- at a time shall be imposed and the appliances will be confiscated.
6. **ARBITRATION**
	1. Any difference(s) or disputes(s) which may arise will be settled by the Medical Superintendent.-Cum-Member Secretary (RKS), Dr. RPGMCH, Kangra at Tanda and in case of need, the case will be referred to the Director, Medical Education & Research, Himachal Pradesh, Shimla for final adjudication.

Medical Superintendent

Cum-Member Secretary (RKS),

 Dr. R.P. Govt. Medical College

 Kangra at Tanda.

  **Annexure-I**

**DECLARATION**

**1.** I, …................................................................................................................... Son / Daughter

of Shri …........................................................................................... Proprietor / Partner / Director /

Authorized Signatory of …........................................................................................ am competent to

sign this declaration and execute this Expression of Interest document.

1. I have carefully read and understood all the terms and conditions of the Expression of Interest and hereby convey my acceptance of the same.
2. The information/documents furnished along with the above applicable are true and authentic to the best of my knowledge and belief. I/ we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my Expression of Interest at any stage liabilities towards prosecution under appropriate law.

#### Signature

**Date : Full Name:**

**Place : Company's/firm/vendor/individual Seal**

**N.B: The above declaration, duly signed and sealed by the authorized signatory of the company/firm/vendor/individual, should be enclosed with Technical Bid.**

**ANNEXURE-II**

1. **CHECKLIST OF DOCUMENTS TO BE SUBMITTED WITH THE EXPRESSION OF INTEREST**

Conform the enclosure of all the below documents without which vendor may not be eligible to participate in the Expression of Interest process.

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl.****No.** | **Description** | **Detail** | **Page** |
| **1.** | Name of contractor/bidder/firm/vendor/individual | Yes/No |  |
| **2.** | **(A)** | Certificate of Bonafide Himachali & Local address | Yes/No |  |
| **(B)** | Permanent address along with proof (Please mention telephone No./ Email, fax no. and attach copy of Ration Card/Adhar Card/Driving License/Voter ID) . | Yes/No |  |
| **3.** | Photo copy of Self Attested copy of PAN Card. | Yes/No. |  |
| **4.** | EMD in the form of Bank Draft/FDR Rs -10,000/-(­­­­­­Rs. Ten thousand only) duly pledged in the name of Medical Superintendent-Cum-Member Secretary (RKS), Dr. RPGMCH, Kangra at Tanda Date of issue Issuing bank  Bank Draft No. | Yes/No. |  |
| **5.** | An undertaking on an affidavit that the vendor/bidder has never been blacklisted. | Yes/No. |  |
| **6.** | An undertaking on an affidavit that there is no ongoing police case / vigilance enquiry/criminal case against the vendor /bidder or his Partners / proprietor and he/she has never been convicted or punished by any Hon'ble Court of law. | Yes/No. |  |

 **Annexure-III**

 **UNDER TAKING**

1. I/ We hereby agree to abide by all terms & conditions laid down in Expression of Interest document.
2. This is to certify that I /We before signing this bid have read fully understood all the terms & conditions and instructions contained therein and undertake myself/ ourselves to abide by the said terms and conditions of the Expression of Interest along with adherence to the provisions of the prevention of food Adulteration act (PFA), Food Safety and Standard Act along with the rules laid there-in.
3. I/ We shall deploy physically & mentally fit personnel.
4. I/ We undertake that I/ We have gone through all the Expression of Interest document line by & agree to abide by all terms & conditions laid under Expression of Interest document.
5. The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that rates quoted are the lowest quoted for any other institution/hospital in India.
6. I /We give the rights to the Medical Superintendent-Cum-Member Secretary, RKS, Dr. RPGMC, Kangra at Tanda to forfeit the Security money in case of violation of any term and condition of the Expression of Interest by me.
7. There is no vigilance / CBI case or court case pending against the firm.
8. I shall be vacating any space that may be provided to me by the College/hospital authority to carry out the job or otherwise, before I put the last bill of the contract period for payment.

Date Signature of the vendor

Place Full Name with designation with seal

 **ANNEXURE-IV**

**FINANCIAL BID FOR RUNNING PRE-FABRICATED MODULAR STRUCTURE SHOP FOR PROVIDING FRESH FRUITS AND VEGITABLES NEAR PARKING PLACE AT DR.R.P.GOVT.MEDICAL COLLEGE & HOSPITAL, KANGRA AT TANDA.**

|  |  |  |
| --- | --- | --- |
| **Sr.No.** |  **Description** |  **Rent offered per month** |
| **In figure** | **In words** |
|  | **Rent of shop** |  |  |

**Note:-**

1. Vendors have to write Rent of Shop both in figures and in words, if the amount quoted by the vendor in figure is found overwritten, illegible or wrong, then amount quoted in words shall be taken into consideration.
2. The minimum rent of shop has been fixed by the Expression of Interest committed of this Institution and kept in the sealed cover. The rate of rent quoted by the bidder/contractor/vendor if found less than the reserve price, the offer shall be rejected state way.

**Dated**

**Signature**

**Name of the firm company/vendor/individual, contractor with seal**

 **ANNEXURE-V**

**TOTAL AREA FOR SELLING THE SEASONALABLE FRUITS AND VEGETABLES IN THE PRE-FABRICATED MODULAR STRUCTURE SHOP.**

|  |  |  |
| --- | --- | --- |
| Sr.No. | Location of Pre-fabricated of Modular Structure shops  | Approximately Area in Sq. meters  |
| 1. | Near Parking place Dr.R.P.Govt.Medical College Kangra at Tanda.  | 11.85 Sq. meters  |