

TENDER NOTICE

Sealed tenders are invited for the **Parking Places at Dr.R.P.Govt.Medical College Kangra at Tanda** as per the details given in the tender documents (Tender Forms, Terms & Conditions of Tender Notice) These tender documents can be had on the written request during all working days up to 12.05.2012 between 10.00 Am to 5.00 PM and same will be opened on 14.05.2012 at 3.00 PM. The desired tenderer/representative can purchase tender document on cash amount of Rs. 2000/ (Non Refundable) - from the office of the "Medical Superintendent –cum-member Secretary RKS Dr. RPGMC Kangra at Tanda. The receipt of tender form should be attached with the tender.

The rate contract thus issued shall be valid for a period of 12 months, extendable for a further period of 90 days or till such time the new Rate Contract is finalized and issued,

The Tender document should be accompanied with the earnest money of Rs. 1, 00,000/- (Rs. one lac) in the shape of FDR from any reputed Bank pledged in favour of Medical Superintendent –cum-member Secretary RKS Dr. RPGMC Kangra at Tanda .

The details of the Tender document are also available on the official web site of Dr. RPGMC Tanda (www.rpgmc.ac.in.) The tenders not fulfilling the laid down terms & conditions will be out rightly rejected. Medical Superintendent –cum-member Secretary RKS Dr. RPGMC Kangra at Tanda reserves the right to reject any or all the offers received without assigning any reason at any stage. NO BANK DRAFT/INDIAN POSTAL ORDER WILL BE ACCEPTED.

The Tender committee will not be held responsible for any postal delay.

Medical Superintendent –cum-Member
Secretary RKS Dr. RPGMC Kangra at
Tanda(HP)

TERMS & CONDITIONS OF THE CONTRACT.

1. The approved contractor shall carefully examine the terms & conditions. In case of any doubt, he shall before signing the contract refer to the Officer-in-charge and get clarifications. After signing the documents no communication regarding change in terms & conditions shall be entertained.
2. The tender on the prescribed proforma shall be submitted in a single big size envelop containing two small envelops properly sealed and separately had price bids and tender documents. Tenders not accompanied with the following latest documents along with other requisite documents at the time of submission of tenders are liable to be rejected by the competent authority.
 - i) Earnest money deposits in the shape of FDR for Rs. 1, 00,000/- (One Lacs only) from any reputed Bank pledged in the Name of Medical Superintendent cum-Member Secretary Govt. Medical College Kangra at Tanda. Please note that the tender Number, its due date and complete address of the firms should also be written on the envelop. **Earnest money of unsuccessful tenderers shall be refunded back and of the successful bidder the earnest money shall be refunded after the completion of the contract period.**
 - ii) Latest income tax clearance certificates valid at the time of opening of the tenders issued by the respective competent authority under relevant tax act and the amendments made thereafter from time to time.
3. **Non- Blacklisting Declaration:** The tenderers shall furnish a non-black listing declaration that the firm/person has not been blacklisted by any Govt./ Private institution and there is no vigilance/CBI/Court case pending against the firm on non-judicial stamp paper.
4. The tender documents should be page marked and bearing signatures with seal on each and every page.
5. **Bid amount quoted should be typed/ printed and free from fluiding /cutting and overwriting. No hand written quotation will be accepted. All pages of the documents submitted should be numbered & total number of pages indicated in the index. Transparent tape/ lamination should be applied on the quoted rates.**
6. **Details of documents enclosed with the tender forms should be mentioned in Proper Index serial wise duly flagged on the front page of the tender documents.**
7. The documents submitted by the firm with the tender forms will be opened in the presence of tenderers/ firms representatives and the officers opening the tenders will sign the tender papers and other important features.
8. The tenderers/ representatives of firms can make representation about their doubts and queries to the chairman tender opening committee on the date of opening of the tenders. Thereafter the tenderers/ authorized representatives will have no legal right to confer or to represent on one ground or the other. All the documents attached with the tenders should be self-attested by the authorized signatory of the firm with seal.
9. No conditional tender shall be accepted. The committee reserves the right to accept or reject any or all the tenders without assigning any reasons thereof.
10. The Successful tenderer will be bound to stick on the rates once quoted by them and approved by the tender committee.
11. The Contract shall be approved for a period of twelve months from the date of issue of the contract and award of work, which can be extended, for a period up to 90 days or till new contract is finalized, under the circumstances beyond control and the proportionate payment of the extended period shall be deposited

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by the contractor as fixed by the authorities. The contract shall be allotted to the highest bidder.

12. The tenderer should be registered with Labour Department.
13. **The approved Contractor shall deposit 100% of the bid money before taking over the possession of the Parking places within 07 days from the date of issuance of contract and award of work failing which the contract shall be cancelled, the security deposited in the shape of FDR shall be confiscated and the contract/work awarded may be offered to the next highest bidder. The possession of the premises shall only be given after the deposition of bid money in full.**

14. The parking places proposed to be tendered within the premises of Govt. Medical College Hospital Kangra at Tanda are named as Place . No. 1 to 3(details given below) .**THE PARKING PLACES, NO. 2and 3 SHALL BE EXCLUSIVELY FOR THE STAFF and students OF MEDICAL COLLEGE , WHICH SHALL BE MAINTAINED BY THE APPROVED CONTRACTOR, FREE OF CHARGE through their employees in proper uniform.**

Place No 1 Near Auditorium.

Place No 2 Behind Para Clinical Block.

Place No 3 Adjoining to Place No 2

15. **Parking place shall be public parking place and the rates shall be charged by the approved contractor as mentioned below:**

a) Car Parking / Jeep Parking Three wheeler	Per 6hrs per visit	Rs10/-
	Beyond 6 hrs.	Rs 20/-
b) Scooter/Motor Cycle	per 6 hrs. per visit	Rs 5/-
	Beyond 6hrs	Rs 10/-

Ambulances, Govt. vehicles, Service Vehicles, staff & student vehicles shall be exempted from parking charges and vehicles related to hospital and construction companies will also be exempted from parking charges. However if a truck of the construction company is parked in the campus it would be charged @ Rs.100/- for night halt. They will also not put vehicle in such a way so as to cause patient/staff inconvenience. Vehicles parked in no parking area will be fined @ Rs.100/- by the Estate Officer/Hospital Administrative Officer at a time and the owner of the vehicle will have to deposit the fined amount on the spot with the above officers.

To ensure the authorized entry into staff parking places, the Estate Officer/Hospital Administrative Officer shall provide cards /stickers on one time yearly payment of Rs 50/-to the staff and students to ensure the free parking of vehicle at place No 2&3 .

16. **The vehicles shall not be allowed to be parked in the paid parking area continuously beyond 5 days without the prior permission of the Medical Superintendent. Parking of Taxis shall not be allowed in the premises including paid parking.**
17. The tenderers shall have to quote the rates in such a way that watch and ward of free parking places, and charged parking places could be properly maintained.

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18. All the parking places as named in the institute can be visited by the tenderer Enquiry in this regard, if any, can be made from the Medical Superintendent/ Estate Officer/Hospital Adm. Officer of the Hospital, during office hours on any working day up to the date of sale of tender forms.
19. The contractor has to provide the identity cards to the persons employed by him/her for carrying out the work. These cards are to be constantly displayed by the workers during the working hours. The person so employed have to follow dress code i.e. (Dark blue pant and sky blue shirt and navy blue sweater in winter) during their duty hours and it is the responsibility of the contractor to provide the prescribed uniform to his workers
20. Vehicles shall not be allowed to be parked on the road side from the main Gate and casualty or at any unauthorized place, by the approved contractor.
21. The workers of the approved contractor shall be responsible for maintaining strict discipline in the parking areas of public, staff and students and the approved contractor shall also ensure and enforce prohibition of liquor smoking etc in the campus, failing which the contract shall be liable to be cancelled.
22. **A minimum fine of Rs. 2000/- per instance shall be imposed on the approved contractor for overcharging or if any vehicle is found parked in the No Parking Area in the hospital or any other complaint of misconduct/ misbehave/overcharging etc. received against him / his workers.**
23. The successful tenderer shall have to furnish an Indemnity Bond to the effect that any loss sustained to the vehicles during the parking time shall be recovered from him. The successful contractor will enter into an agreement with the Medical Superintendent of the Hospital before allotment of the contract and award of work and The Medical Superintendent of the Hospital may incorporate suitable "Terms & Conditions" the agreement.
24. The authority in any case shall not be responsible for any theft or any other mishappening in the premises of the parking places, under supervision of the approved contractor. It shall be the sole responsibility of the contractor.
25. In case of failure to abide by the "Terms & Conditions" of the tender notice and any other 'term' incorporated, the contract shall be liable to be terminated with forfeiture of the earnest money.
26. The Principal / Medical Superintendent Govt. Medical College Kangra at Tanda has the right to terminate the Contract at any time on the grounds which are deemed fit .
27. Any dispute arising out of this rate contract shall be referred to the Secretary Health to Govt. of Himachal Pradesh whose decision shall be final and binding on both the parties.
28. The tender committee will not be held responsible for any postal delay, if the tenders are sent by registered post.
29. The tenderers shall have to submit a performance certificate from the Govt/Semi Govt/Pvt . institutions regarding their last one year performance, if they have worked in any of such institutions.

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30. No addition alteration / construction work shall be under taken by the contractor in the premises without prior permission from the competent authority. He shall have to manage electricity and water connections at his own level and payment of the same will be born by the contractor.
31. That the contractor shall not claim any benefit/compensation/absorption/regularization of services of his/her workers with this Institute under the provisions of industrial disputes Act 1947 contract labour (Regulation/Abolition) Act,1970. Undertakings from the workers to this effect will be required to be submitted by the approved /contractor with the Medical Superintendent
32. That the contractor shall ensure deployment of suitable workers with proper background after investigation by the local police and collecting proofs of identities like driving license, bank account details, previous work experience, proof of residence with recent photographs etc..
33. That the Firm/ agency of the contractor should be registered under contract labour (Regulation & Abolition) Act.1970 and the rules framed there under. He should be in possession of valid labour license/ EPF/ESI/code service tax /Pan number.
34. That the payment of minimum wages as notified by the H.P. Govt., from time to time should be ensured to be paid to its workers by the approved contractor.
35. The parking rates should be displayed prominently by the contractor. Rates charged more than approved rate shall make the contract liable for cancellation.
36. The workers of the approved contractor are required to maintain good conduct and polite behavior with public in general.
37. Minimum Bid amount shall be decided by the committee.

UNDERTAKING.

We do hereby agree to abide by all the conditions mentioned in the tender documents. All the pages of the documents have been read carefully and signed by us in token of our acceptance of the "Conditions of the contract" and are without any cutting/ overwriting.

Sig. & Seal of the Tenderer
Along with full address



CHECKLIST

S. No.	Document	Annexure No.	Page No.	Remarks
1.	FDR worth Rs.1,00,000/-			
2.	Under taking /letter of acceptance			
3.	Financial bid			
4.	Registration certificate with Labour Act. From Labour Deptt.			
5.	Performance/Experience Certificate from Govt./semi Govt. Organizations.			
6.	Non Black listing declaration on Non Judicial Stamp Paper.			
7.	Income tax clearance certificate.			

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